



Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

Kashmere Gate, Delhi-110006

F.3 (227)/Admn./ Audit 2022-23/IGDTUW/ 2402

Dated: 09/03/2023

Please find enclosed herewith a proforma for Spouse Information to be furnished by for the Teaching / Non-Teaching Staff of IGDTUW. This information needs to be submitted to Audit Party No. XXII, Directorate of Audit, Govt. of NCT of Delhi. Therefore, the information in the prescribed proforma (Copy enclosed) may be obtained from all the staff and furnished within two days to Personnel Branch, IGDTUW for further necessary action.

Jagdish

(Jagdish)

A.R. (Personnel)

F.3 (227)/Admn./ Audit 2022-23/IGDTUW/ 2402

Dated: 09/03/2023

Copy forwarded for information and necessary action to the :-

1. PS to Hon'ble Vice Chancellor, IGDTUW
2. PA to Registrar, IGDTUW
3. Pro-Vice Chancellor, IGDTUW.
4. All Deans (Examination Affairs/Academic Affairs/ Student Welfare/ International Affairs/ IRD&RC), IGDTUW
5. All HoDs (MAE/ECE/CSE/IT/ASH/Arch. & Plg./Management/AI&DS), IGDTUW.
6. Additional Registrar (HR), Establishment –III Branch, IGDTUW.
7. Additional Registrar (GA), IGDTUW.
8. Deputy Finance Officer, IGDTUW.
9. Librarian, IGDTUW.
10. System Analyst/ In-Charge (IT Services), IGDTUW.
11. Incharge (Stores), IGDTUW
12. Guard File

Jagdish

(Jagdish)

A.R. (Personnel)

PROFORMA FOR SPOUSE & OTHER INFORMATION

1.	Name & Designation		
2.	Date of entry into govt. service		
3.	Date of joining in present office		
4.	Pay Level	Pay in matrix	
5.	Medical facility		
6.	Whether Govt. Accommodation allotted	Yes / No	If Yes, since when allotted: Type: I/II/III/IV L/Fee PM: If No, Owned / Rented
	If rented, then Rent Per Month	Rs.	
7.	Name of the Spouse		
8.	Whether Spouse is Govt. Servant/Public Ltd. Co./PSU/Business/Self employed/Others (Specify) If Yes, name & address of employer		
9.	Basic Pay of Spouse		
10.	HRA drawn		
11.	Medical facility of spouse		
12.	Residential Address		
13.	Details of housing loan taken		Yes/No
	If yes, Name of Bank/Institution, from which loan obtained		
	Date of borrowing		
	Principal Amount of loan		
	Repayment period of loan		
	Status of loan: Single / Joint		

AKI Pooj

(Signature of Govt. Servant)
Dated: _____

(Counter Signatures of Head of Office)

Family Details

S.No.	Name of the family member	DOB/Age	Relation with Govt. Servant
1			
2			
3			
4			
5			
6			
7			
8			

(Signature of Govt. Servant)

Designation: _____

Dated: _____

(Counter Signatures of Head of Office)